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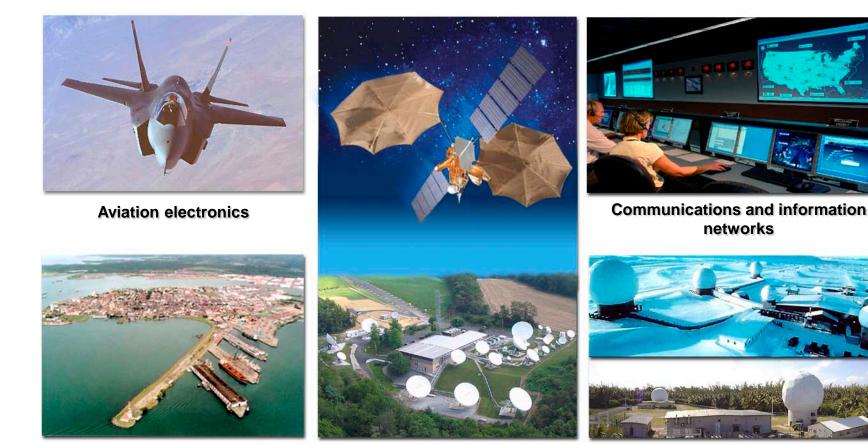
# Streamlining Processes and Appraisals

*Gary Natwick Harris Corporation November 17, 2009* 

NDIA CMMI® Conference and User Group

#### **Providing Value To Our Customers**





Intelligence, surveillance, and reconnaissance

Space and ground satellite communications systems

**Operations and support services** 

#### **People – Innovation – Process**

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### Agenda



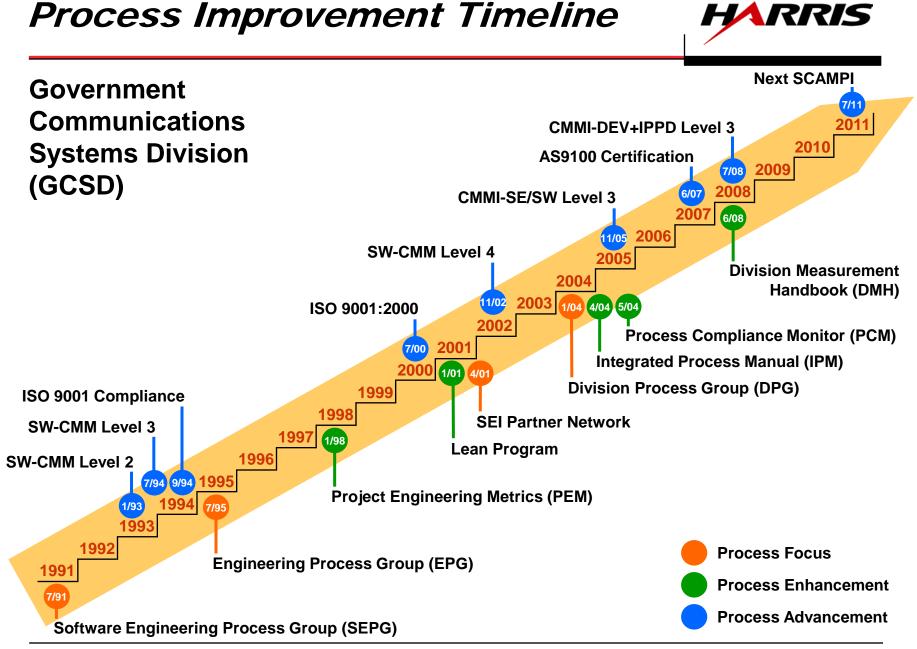
- Challenge
- Approach
- Results
- Summary



- Streamline the organizational processes by reducing the:
  - Number of process requirements
  - Amount of appraisal evidence
  - Effort required by programs
- Maximize the re-use of appraisal evidence to minimize the number of unique work products
- Limit the impact to the programs by minimizing the changes
- Simplify the task of preparation and conduct of appraisals
  - Organizational independent QA audits
  - SCAMPI<sup>SM</sup> Class A/B/C appraisals
- Maintain the process compliance requirements between:
  - Organizational processes
  - CMMI<sup>®</sup> processes
  - Appraisal evidence (relevant and adequate)



- Background
  - Continuous process improvement
  - Organizational-centric integrated processes
  - Integrated process compliance
- Implementation
  - Streamline appraisal evidence
  - Streamline process requirements
- Validation
  - Internal assessments
  - SCAMPI<sup>SM</sup>



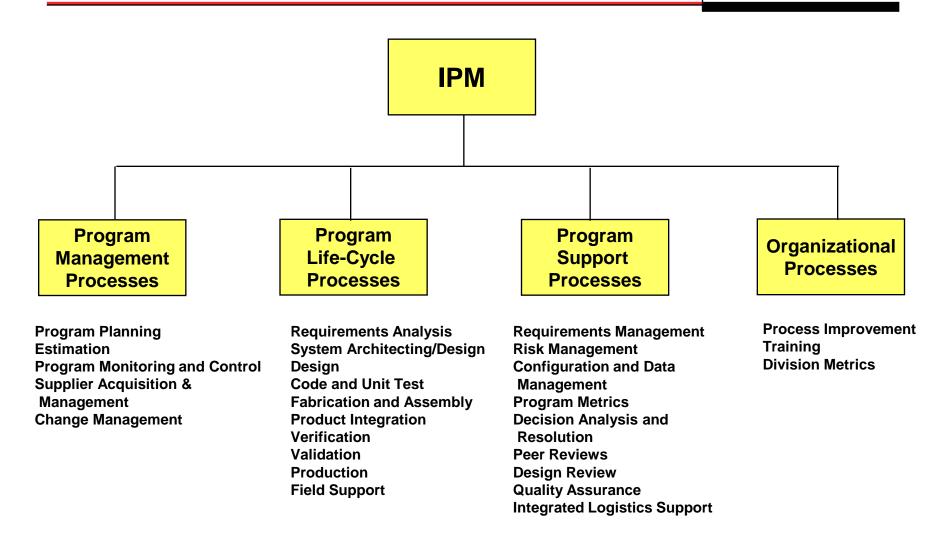
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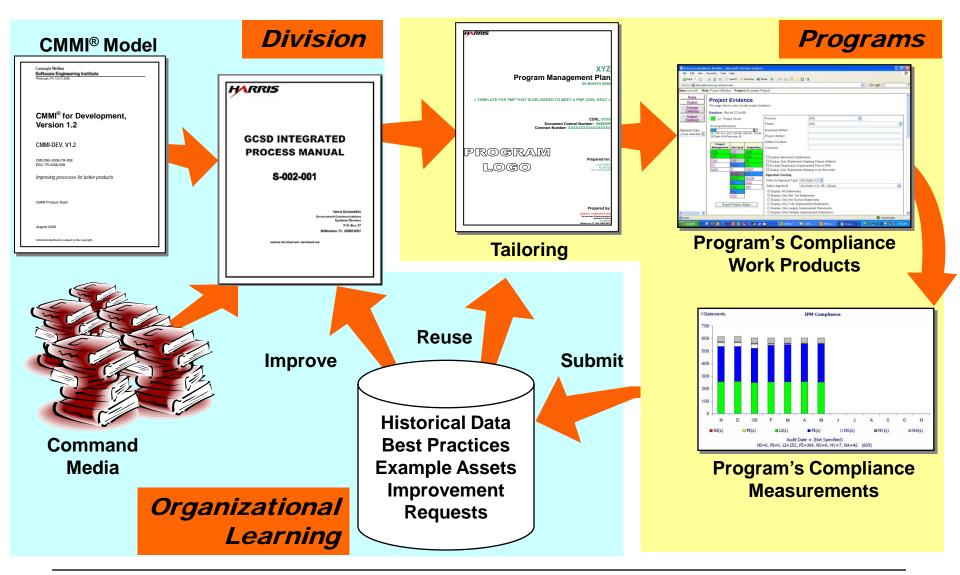
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#### Integrated Process Manual





# Integrated Compliance Approach



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# Work Products for Compliance

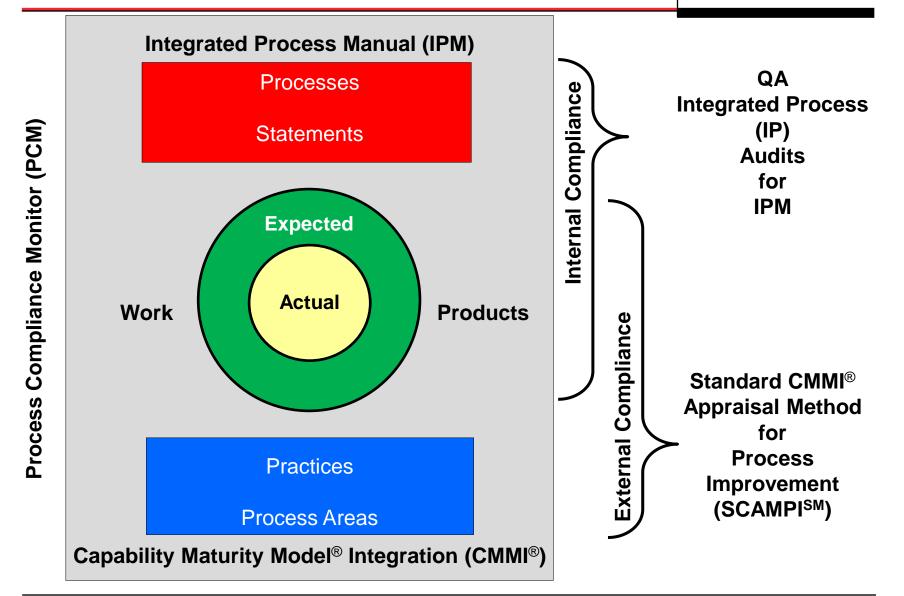


<b>Overview</b> A brief description of the process inte	ent						
Entry Criteria State, Prerequisites, Criteria	<b>Exit Criteria</b> State, Criteria						
Inputs Needed work products, resources	Outputs Resulting work products						
Required Activities Mandatory tasks to implement the process							
Measures Process performance against plans							
Organizational Improvement Information Metrics, reusable work products							
Verification Process compliance oversight							
Tailoring         Approved tailoring, process specific							
Implementation Guidance Common implementation descriptions							
Supporting Documentation and Assets Applicable organizational references							

Program work products needed to demonstrate IPM process compliance

#### Appraisal Context





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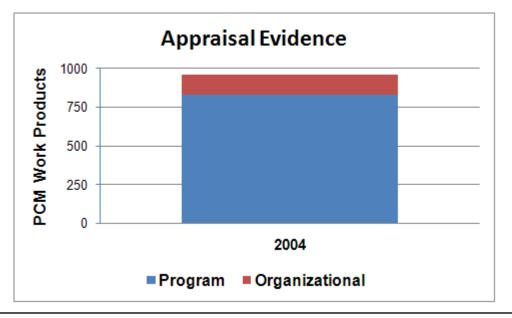
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- Product-centric focus
- Reverse engineering to achieve simplification
- Reuse of unique work products
- Organization default work products and locations





- Instead of looking from the process view looked from a program work products view
- Basic guidelines:
  - Every CMMI<sup>®</sup> practice shall have a minimum set of adequate expected work products in PCM
  - Every IPM statement shall have a minimum set of adequate expected work products in PCM
  - Every PCM work product (existing or new) shall map to one or more IPM statements and CMMI<sup>®</sup> practices
  - Maximize the re-use of existing work products
    - PCM Startup Template
    - Standard Directory Structure



- Mapped program work products to IPM statements and to relevant CMMI<sup>®</sup> practices
  - IPM mapping clearly documented in PCM tool
  - CMMI<sup>®</sup> mapping in PCM tool transparent to the program
- Work product descriptions clarified to help the program understand relevance
  - Descriptions let the program know why this work product is important
  - IPM perspective
  - CMMI<sup>®</sup> perspective
- Provided name of typical project work product to be used
- Provided standard directory structure location where that work product should be maintained

#### *Process-Centric: IPM → WP→ CMMI*



IPM Tag	IPM Statement	Project Work Product	Expected Work Product Description	CMMI Tag
RA.RA.3	Work with stakeholders to capture needs, expectations, constraints, and interfaces for all phases of the system life-cycle.	Concept of Operations (CONOPS)	Approved Concept of Operations (CONOPS) that documents system mission, system operation, operational control, staffing, interfaces and operational environment - from an external perspective	RD.GP2.6
				RD.SP1.1
		Customer requirements specification	Customer requirements specification (i.e., A-Spec)	RD.GP2.6 RD.SP1.1 RD.SP1.2
		Minutes from working groups	Records of requirements elicitation techniques utilized on the program (e.g., Prototypes, modeling, simulation, working groups, use cases)	RD.SP1.1



Project Work Product	IPM Tag	IPM Statement	CMMI Tag
Concept of Operations (CONOPS)	RA.RA.3	Work with stakeholders to capture needs, expectations, constraints, and interfaces for all phases of the system life-cycle.	RD.GP2.6
			RD.SP1.1
	RA.RA.4.a	Ensure the stakeholder mission and operational needs are validated and documented in the Concept of Operations (CONOPS).	RD.SP3.1
			RD.SP3.4
	SAD.RA.3.g	Define the system functional baseline.	RD.SP3.1
			TS.SP1.2



	Due is at Marule Due dougt			
	Project Work Product	CMMI Tag	CMMI Practice	IPM Tag
	Concept of Operations	RD.GP2.6	Place designated work products of the	RA.RA.3
	(CONOPS)		requirements development process under	
			appropriate levels of contol.	
		RD.SP1.1	Elicit stakeholder needs, expectations,	RA.RA.3
			constraints, and interfaces for all phases of	
			the product life cycle.	
		RD.SP3.1	Establish and maintain operational	RA.RA.4.a
			concepts and associated scenarios.	
				SAD.RA.3.g
		RD.SP3.4	Analyze requirements to balance	RA.RA.4.a
			stakeholder needs and constraints.	
		TS.SP1.2	Select the product component solutions	SAD.RA.3.g
$\mathbf{N}$			that best satisfy the criteria established.	



- Supports IPM Compliance with work products in a common structure across programs
- Top level directories are used as location for program work products
  - Avoids tying PCM work products to low level directories
  - Easy access by all program team members
  - Avoids confusion as to which is the latest version of a work product
  - Flexibility for custom directories which contain "work-in-progress"
- Pre-populated with latest forms, checklists and plan templates
  - Set up by IT group when program data server is assigned

#### Standard Directory Structure



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<u>File E</u> dit <u>V</u> iew F <u>a</u> vorites <u>T</u> ool	s <u>H</u> elp	At 1997
🚱 Back 🝷 🕥 🕆 🎓 🥬 Searc	h 🌔 Folders 👔 🛄 🕶 🔍	🕈 💕 🗙 🖸 🛛 Links
Name 🔺	Size Type	Date Modified
CM_DM	File Folder	1/19/2006 12:10 PM
Contracts	File Folder	4/3/2007 1:07 PM
🛅 Data_Library	File Folder	1/31/2006 9:02 AM
Electrical_Engineering	File Folder	1/19/2006 12:10 PM
DIPT_[Name]	File Folder	1/19/2006 12:10 PM
🚞 Manufacturing	File Folder	1/19/2006 12:10 PM
🚞 Material_Management	File Folder	1/31/2006 9:02 AM
C Mechanical_Engineering	File Folder	1/19/2006 12:10 PM
Controls	File Folder	4/3/2007 1:04 PM
🚞 Program_Management	File Folder	1/19/2006 12:10 PM
C Project_Engineering	File Folder	2/24/2006 12:24 PM
Cuality_Assurance	File Folder	1/19/2006 12:10 PM
Coftware_Engineering	File Folder	1/19/2006 12:10 PM
🚞 Subcontracts	File Folder	1/31/2006 9:02 AM
CSystem_IandT	File Folder	1/19/2006 12:10 PM
Cystems_Engineering	File Folder	2/15/2006 5:05 PM
Systems_Support_Engineering	File Folder	1/19/2006 12:10 PM
Owner.txt	1 KB Text Document	4/29/2007 5:09 PM
18 objects		209 bytes 🛛 🕑 Trusted sites

- Common process tailoring across programs
- IPM statements with no CMMI relationship
- Consolidation, modification or deletion of IPM statements reducing the amount of work products without compromising the overall process requirements
- SCAMPI results to identify work products not required





- Identify common process tailoring across programs
- Identify IPM statements with no CMMI relationship
- Review SCAMPI results to identify work products not required for CMMI
- Review IPM statements with functional organizations to identify recommendations for reduction(delete, modify, combine)
- Draft a streamlined IPM and associated PCM work products
- Conduct Peer Reviews with representative program team leaders & members, and all functional organizations



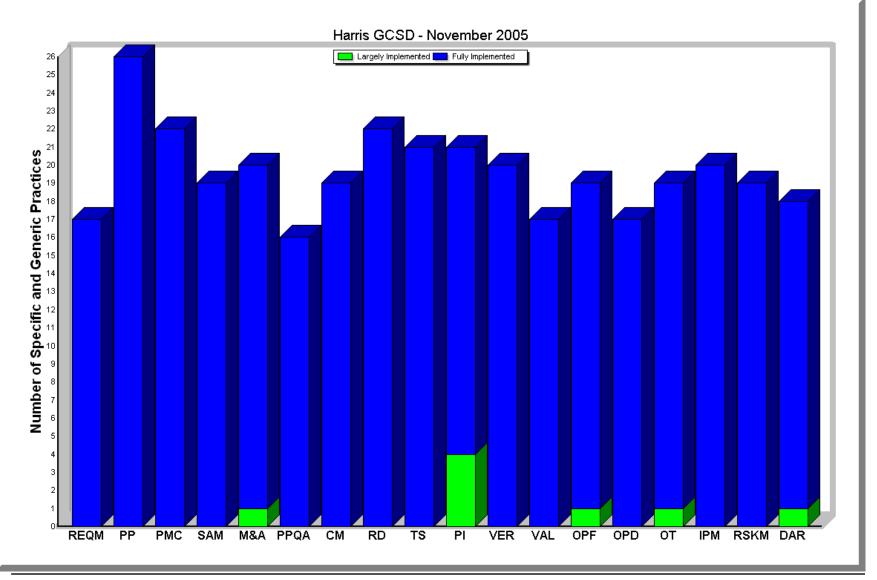
- Verification section removed from PCM tool in each process
  - Programs not required to tailor, provide work products, or audit
  - Remains in IPM as reference/guidance
- Deleted procedural detail
- Combined similar/related statements within a process
  - Examples
    - Establishing and maintaining plans, budgets, schedules, etc.
    - Identify and categorize risks
- Consolidated statements within a process that had similar/same expected work products resulting in fewer:
  - Statements for tailoring
  - Work products
  - Audits by QA



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#### SCAMPI<sup>SM</sup> Final Findings 2005





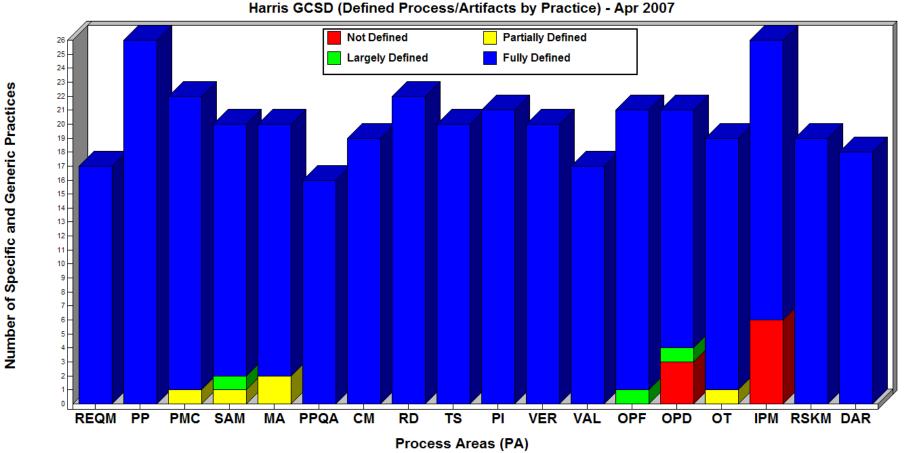
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#### SCAMPI<sup>SM</sup> Definition Findings 2007





	REQM	PP	PMC	SAM	MA	PPQA	СМ	RD	TS	PI	VER	VAL	OPF	OPD	от	IPM	RSKM	DAR	
Not Defined	0	0	0	0	0 0	0	0	0	0	0	0	0	0	3	0	6	C	) (	0
Partially Defined	0	0	1	1	2	0	0	0	0	0	0	0	0	0	1	0	C	) (	0
Largely Defined	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0	0	C	) (	0
Fully Defined	17	26		18	3 18	16	19	22	20	21	20	17	20	17	18	20	19	9 1	8

#### Weaknesses subsequently mitigated to achieve Fully Defined

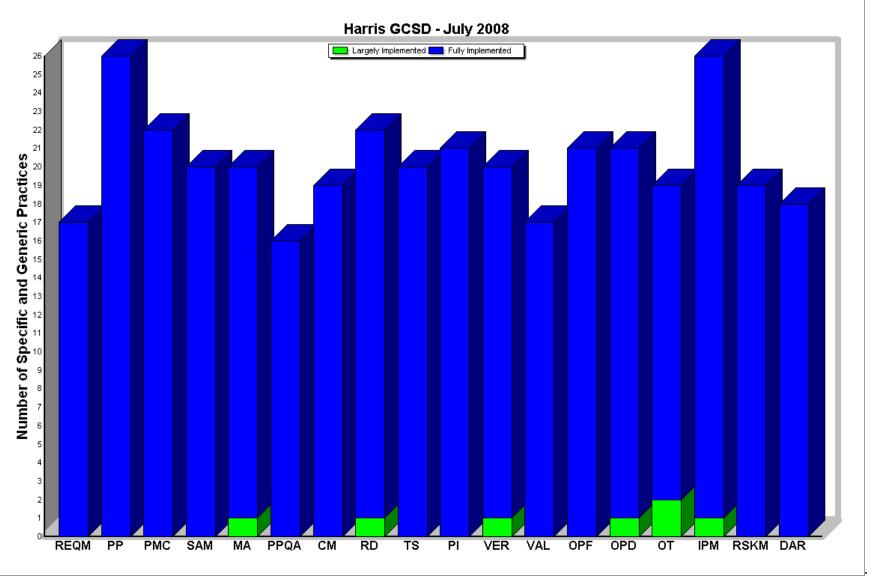
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#### SCAMPI<sup>SM</sup> Final Findings 2008





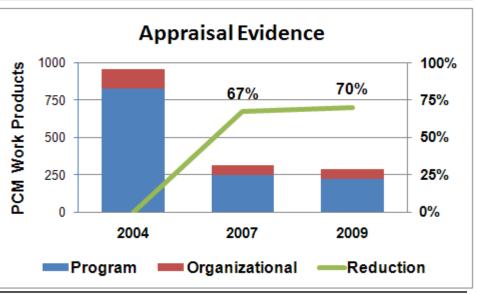
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# Streamlining Results - 1



- Significant reduction in process requirements
- Maximized the re-use of appraisal evidence to minimize the number of unique work products
- Created a processcentric view to maintain program work products
- Reduced effort required by programs
- Maintained CMMI<sup>®</sup> compliance





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### Streamlining Results - 2



Entry Criteria State, Prerequisites, Criteria	Exit Criteria State, Criteria	
Inputs Needed work products, resources	Outputs Resulting work products	
Required Activities Mandatory tasks to implement the pro	Progran needed	
<b>Measures</b> Process performance against plans	IPM pro	
Organizational Improvement I Metrics, reusable work products	2	
Verification Process compliance oversight		
<b>Tailoring</b> Approved tailoring, process specific		
Implementation Guidance Common implementation descriptions	S	
Supporting Documentation ar	d Acceta	

Program work products needed to demonstrate PM process compliance

2009

# Summary



- Established a product-centric view to compliment the existing processcentric view providing:
  - Efficient and focused project data collection
  - Improved support for projects and the organization
  - Integrity of the appraisal method and achievement of sponsor objectives
- Streamlined the organizational processes resulting in reduced:
  - Number of process requirements
  - Amount of appraisal evidence
  - Effort required by programs
- Maximized the re-use of unique work products
- Minimized the impact of changes to the programs
- Simplified the preparation and conduct of appraisals:
  - Organizational independent QA audits
  - SCAMPI<sup>SM</sup> Class A/B/C appraisals
- Maintained the process compliance requirements:
  - Relevant and adequate evidence
  - Organizational processes
  - CMMI® processes



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- SEI-Certified Introduction to CMMI® Instructor
- Harris SEI Partner Business & Technical Point of Contact

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