

Facility Quality Evaluation

Providing the NAVY & DoD with Higher Quality Facilities

INFRASTRUCTURE CONFERENCE BRIEF

August 2, 2005

Steve Geusic - Engineering Criteria & Programs NAVFAC Atlantic Robbie Wiksell – Programs & Operations EFD South Mark Kraynak – Client Liaison NAVFAC HQ



Facility Quality Evaluation (FQE)



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Web-based questionnaire and evaluation process used to assess performance and quality of newly constructed facilities based on Client feedback



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Web-based questionnaire and evaluation process used to assess performance and quality of newly constructed facilities based on Client feedback

- •Measures the quality of the specific facility
- Does not measure project delivery (eClient & Client FACT's Survey)
- One part of an effective commissioning process

FACQUAL

Web application integrated with NAVFAC Projects Database (eProjects)

FQE Program Manager- Chris Wilkins
NAVFAC Atlantic CI
(757) 322-4307
mark.wilkins@navy.mil



FQE Requirements

FQE required on:

All Military Construction Projects (MILCON)

All Sustainment, Restoration, & Modernization Projects > \$5M

- Administered 6 to 9 months after Client occupancy (BOD)
- Initiated and Evaluated by the NAVFAC Project Manager (with support from the NAVFAC/Client project team)

"Cradle to grave project management"



FQE Benefits

Primary Benefits

- •Use Client feedback to improve quality of <u>future facilities</u>
 (Improved Engineering Requirements, Criteria, & Business Processes)
- Client after delivery follow-up

Other Benefits

- Identify and fix if possible, deficiencies that have slipped through the building commissioning process in the <u>current facility</u>
- Metrics

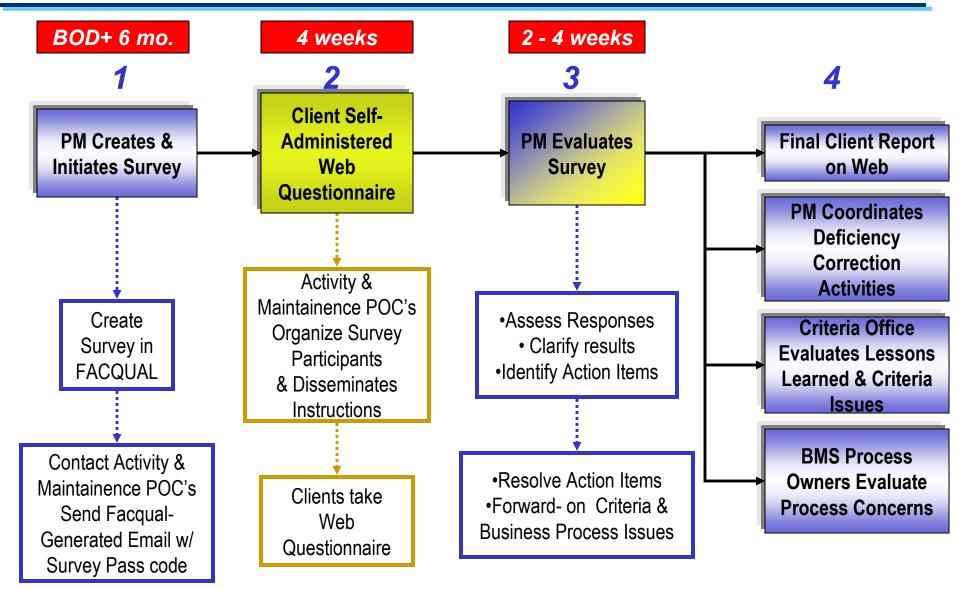


FQE in the Bigger Picture

- NAVFAC Strategic Plan, "Client" Section
 - "Post-Delivery" feedback from Clients = FQE
- •NAVFAC Con Ops Section 4 Client
 - -Accountability & communication
- NAVFAC Performance Management System
 - FQE part of 3 pronged approach to Client feedback
- Strong Support from CIBL Leaders
 - CIBL Performance Metric D4
 - CIBL Business Line Plan
- DoD Interest
 - Army Corps of Engineers: No equivalent
 - Air Force Lots of metrics but none measure "Facility Quality"
 - NAVFAC/AF signed Program Management Plan commits to pursuing FQE



Process

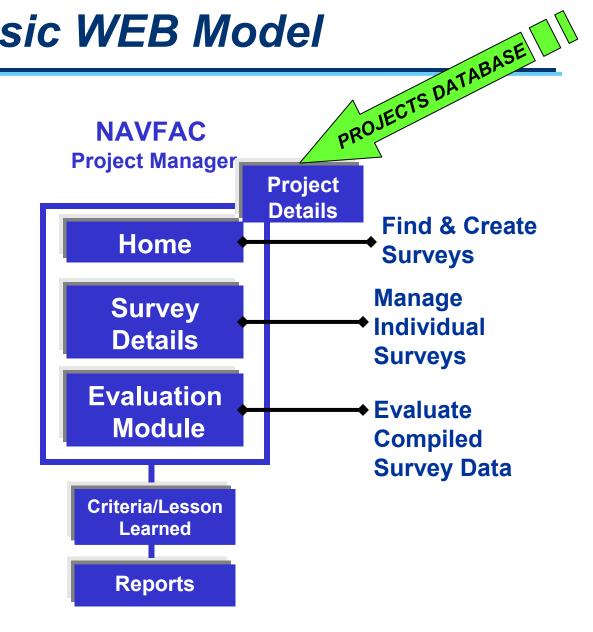




Basic WEB Model

CLIENT **Operational Users** & Maintainers

Online Questionnaire **Client Report**





eProjects

1. Business Line CIBL

Program ANY MILCON

2. or
Construction CWE > \$5M

3. Primary BOD Date + 6mo.

eProjects Alert

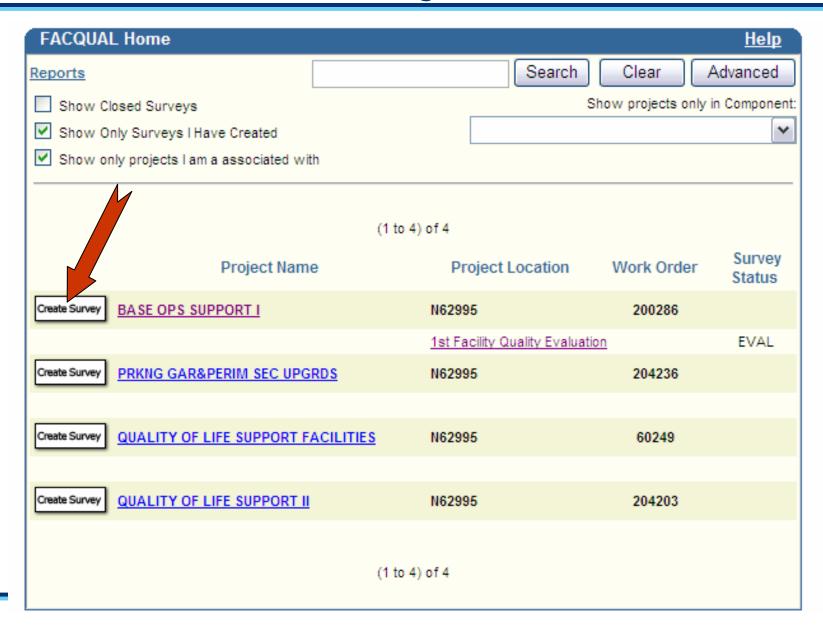
Project Manager, Alno, Former Project Manager

"Project requires a Facility Quality Evaluation (FQE) 6 months after Client Occupancy. Confirm occupancy requirements and initiate FQE via the FQE link"



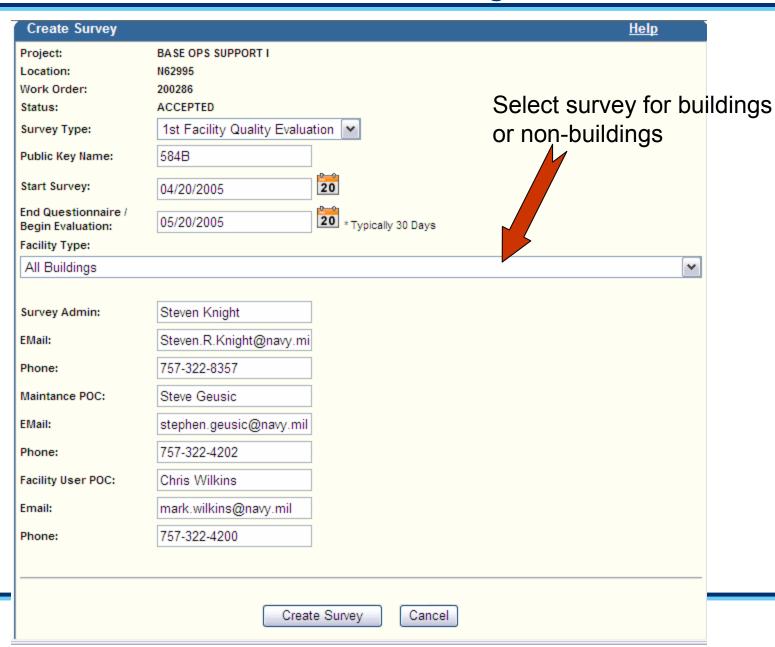


Create Survey on Home Screen



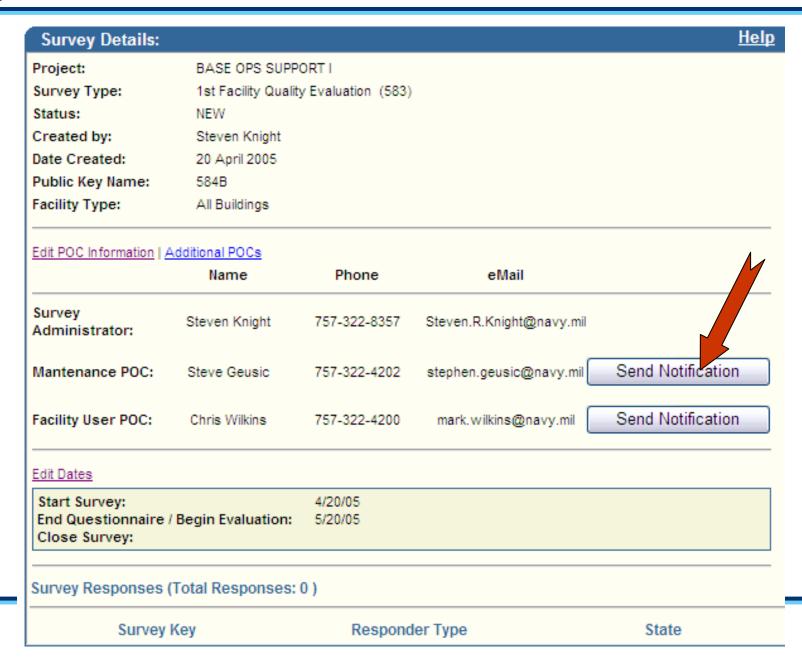


Create Survey Screen





Send Notification to POC's





Notification Email

Subject: Facility Quality: BASE OPS SUPPORT I

The Naval Facilities Engineering Command (NAVFAC) wants to constantly improve the quality of facilities that we deliver to you. We need project-specific feedback from Clients so that improvements we make are consistent with your needs. We are contacting lead facility users and lead maintenance personnel to help with this evaluation. You have been identified as a key point-of-contact (POC) for the following facility:

BASE OPS SUPPORT I N62995

Steve Geusic, as a lead POC, we are asking you to identify facility users or staff personnel who might be willing to complete a 20 minute on-line questionnaire about the quality of this facility. We would like to get as many completed questionnaires as possible so please distribute the survey as widely as you can comfortably do so within the facility.

The survey will remain open until **May 20, 2005**. After that date NAVFAC will begin evaluating the results. Responses will be used to improve criteria and business processes, capture lessons learned, help enforce contract warranty requirements, and resolve as many of your facility issues as we possibly can. In the long run, we expect the Navy and DoD to benefit from facilities that are better designed and constructed. Once the results for your facility are in and evaluated, we will advise you on the recommended course of action for major concerns expressed.

If you can help with this evaluation, please forward this email including the following website link and password to people asking them to fill out the questionnaire. The questionnaire is accessed at http://l92.168.128.153/FACQUAL_SURVEY_MX/1000.cfm using the password/public key 584B.

Upon logging in to the website using the public key, users will automatically be issued sa private key/password for their individual survey. If you cannot help with this evaluation, please contact Steven Knight at Steven.R.Knight@navy.mil, 757-322-8357 and if possible, suggest an alternate POC to serve in your place.

Thank you! - Team NAVFAC

Take Survey Logon



FACQUAL

Version 1.3.3 Copyright 2004 United States Navy, All Rights Reserved. FACQUAL Administrator

Take Survey Greeting

Logon Successful Help

FACILITY QUALITY EVALUATION

Project Title:BASE OPS SUPPORT I Location:N62995

The Naval Facilities Engineering Command wants to constantly improve the quality of facilities that we deliver to our Clients. But we need project-specific feedback from our Clients so that the improvements we make are consistent with your needs.

Please take a few minutes from your busy day to tell us how well the facility listed above meets your requirements. The questionnaire takes about 20 minutes to complete, more if you have time to provide narrative comments. Your responses are anonymous unless you choose to list your name. Responses will only be used to improve criteria and business processes while capturing lessons learned associated with this project and others that we build for you. In the long run, we expect you will benefit from facilities that are better designed and better constructed.

You do not have to complete the survey all at one time, nor will it time-out. With your specific passcode, 584B-1, you will be able to access, modify and complete your survey at any time prior to the end date of 20 May 2005.

If you need assistance or have any questions, please contact the survey administrator: Steven Knight.

Thank you very much for your participation!

- Team NAVFAC -



Continue



User Profile

Surv	ey Wizard - Identify Your Association	<u>Help</u>
	Your private survey key is: 584B-2	
	Please select your association with the project: BASE OPS SUPPORT I	
00	Facility User Maintainer	
0	Visitor/Customer/Designer/Other	
	Next >>	



On-line Questionnaire

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know or N/A
13 It is easy to find my way around in this facility.						
Comment:	0	0	0	0	0	0
<u></u>	(5)	(4)	(3)	(2)	(1)	(N/A)
14 Facility layout (floor plan) is compatible with our operation.						
Comment:	0	0	0	0	0	0
	(5)	(4)	(3)	(2)	(1)	(N/A)

Facility Quality Index (FQI) - Metric

A numerical index between 1 & 5 representing overall facility quality (the mean or average of all question results)



On-line Questionnaire

24-66 Questions

Number depends on

Facility Type

- Building
- Non-Building

Responder Profile

- Operational User
- Maintainer
- Other

Question Tags

Quality Objectives (5)

- Functionality
- Health & Environ
- Safety & Security
- Aesthetics
- Maintainability

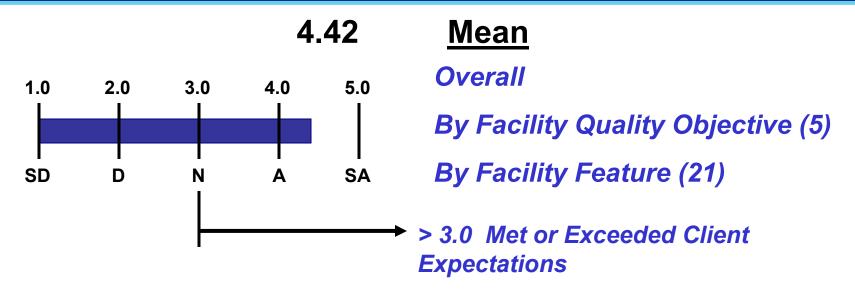
Facility Features (21)

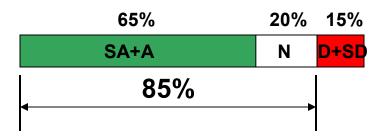
- Size & Layout
- Operating Reqmts
- Landscaping
- Parking
- Noise
- •HVAC
- Accessibility (ADA)
- Lighting
- Building Envelope
- Electrical
- Plumbing
- Installed Equipment

"Exterior lighting is appropriate for operational requirements"



FQI Metric





85% - Met or Exceeded Client Expectations



Navigate To Evaluation Module

Home | Project Details | Evaluation Module | Reports |

3. Navigate to Evaluation Module

Survey Details:				<u>Help</u>
Project:	BASE OPS SUPPO	ORT I		
Survey Type:	1st Facility Quality	Evaluation (583)		
Status:	OPEN			
Created by:	Steven Knight			
Date Created:	20 April 2005			
Public Key Name:	584B			
Facility Type:	All Buildings			
Edit POC Information A	Additional POCs			
	Name	Phone	eMail	
Survey Administrator:	Steven Knight	757-322-8357	Steven.R.Knight@navy.mil	
Mantenance POC:	Steve Geusic	757-322-4202	stephen.geusic@navy.mil	Send Notification
Facility User POC:	Chris Wilkins	757-322-4200	mark.wilkins@navy.mil	Send Notification
Edit Dates				2. Mark
Start Survey: End Questionnaire Close Survey:	/ Begin Evaluation:	4/20/05 5/20/05 <u>MARK</u>	SURVEY UNDER EVALUATION	Evaluat
Survey Responses	(Total Responses:	2)		
Survey	Key	Respond	ler Type	State
584B-	<u>-1</u>	Maint	ainer	CLOSED
584B-	-2	Facility	/ User	IN USE

Monitor
 Survey
 Progress



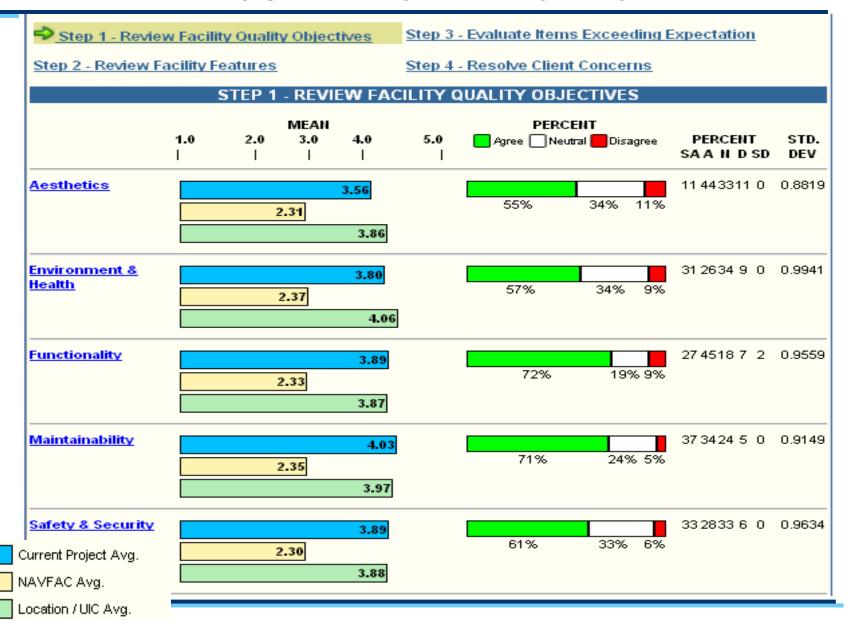
Evaluation Module Screen

4 – Step Evaluation Process

Evaluation For 1st l	ost-(Occupancy Surv	ey	<u>Help</u>
Project Name:	CON	SOLIDATED ARMOR	′	Survey Start Date: Jul 29, 2004
Project Location:	M670	01 MCB CAMP LEJ	EUNE	NC Survey End Date: Nov 4, 2004
Surveys Completed:	10	Facility Users:	7	Facility Maintainers: 1 Others: 2
Surveys Unfinished:	1	Facility Users:	1	Facility Maintainers: 0 Others: 0
Overall Facility Quality In (Completed Surveys)	ndex:	3.80		Number of High Mean Results: 37
NAVFAC Average:		3.78		Number of Low Mean Results: 18
Location / UIC Average:		3.93		Number of Comments: 0
Step 1 - Review Facility Step 2 - Review Facility				Step 3 - Evaluate Items Exceeding Expectation Step 4 - Resolve Client Concerns
			L	- 4-step evaluation process

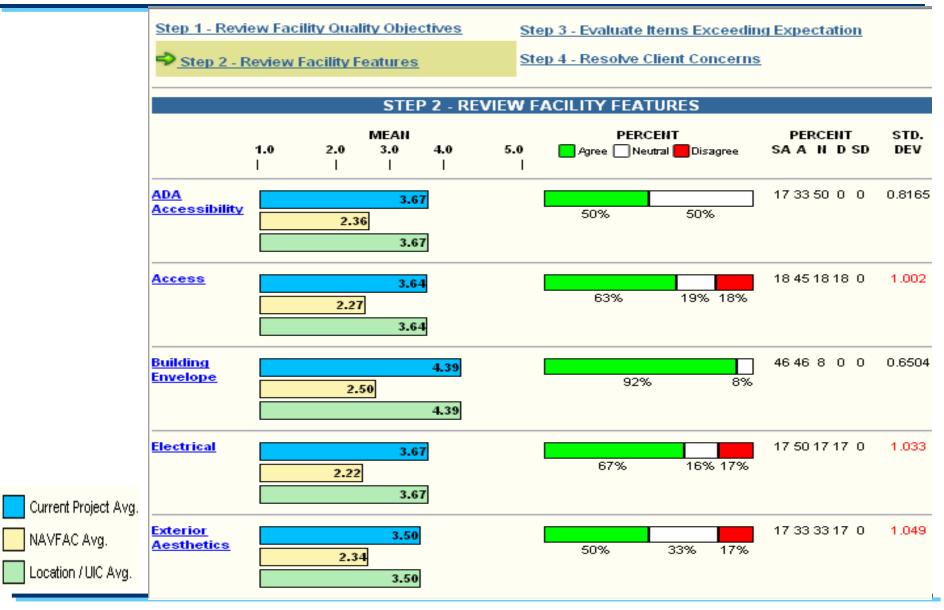


Review (5) Facility Quality Objectives



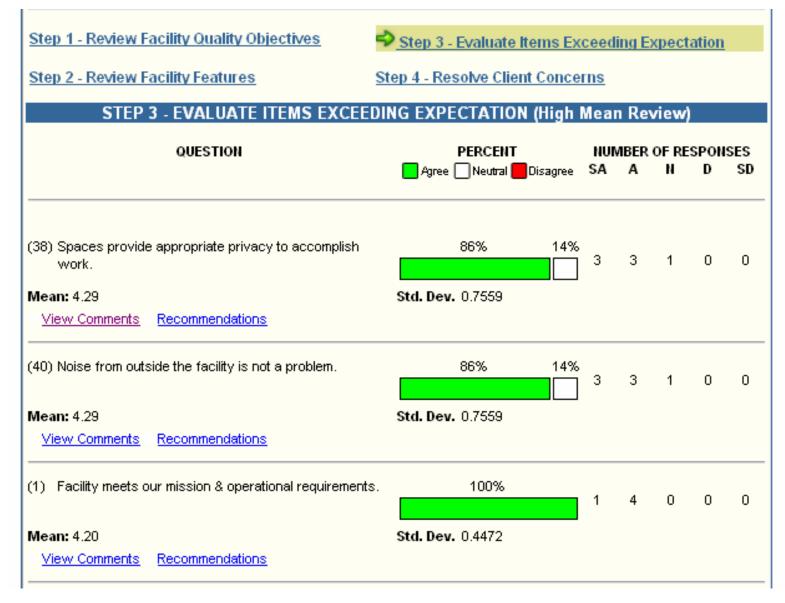


Review (21) Facility Features





Evaluate Items Exceeding Expectations



FILTER
Mean > 4.0
% Agree > 75%



Resolve Client Concerns

Step 1 - Review Facility Quality Objectives	<u>l</u>	FILTER											
Step 2 - Review Facility Features	Step 4 - Res ■ Step 4 -	solve Cli		Mean < 3.0									
STEP 4 - RES		% Disagree > 25											
QUESTION	MEAN			/0 Disagree > 23									
27. Facility is 4000 at 1001 and 1011 a	2.4	00	ADEL	LARCTIO	N DEALIII	neno.	All responder						
27 Facility is free of mold and mildew.	3.0	JU	OPEN	I (ACTIO	N REQUI	REU!)	comments for						
	* PERCENT NUMBER OF RESPONSES												
	utral Disagree	SA	A	N	D	SD							
10	0%												
]	0	1	0	0	Seen by Client						
Problem Statement: Interior side of exterior	walls have some wat	ter stainin	g and mild	lew. Spe	cifically in	the	- Printed on						
locker areas	tigata problem en eite.		nmand a a	olution		H	website and						
Proposed Solution (Help): Design team will invest	Not Complete	and recor	iinieilu a s	Olulion			report						
	not complete		_				· ·						
Client	Concern Addresse	d											
Optional - Submit as a	a Criteria Issue or L	esson L	earned										
	Send												
(R	teport not sent)												
Optional - Link to BMS webs		ess Prod	ess con	cern									
	Link to BMS												



How to Respond to Customer Requests

- 1. Is it a already a contract requirement (construction or warranty) or is it a new requirement?
- 2. Is it within scope? Is it a need or a desire?
- 3. Is it within budget?
 - Escalation required?
 - Reprogramming required?
- 4. Do we have the cash flow to fund it?

 NAVFAC is authorized to spend every available dollar

 Any savings will be rescinded by FMB
- 5. Do we have a contract vehicle to deliver it?



Resources

Project Manager

•Contact Facility User and Maintenance POC's to initiate Questionnaire

1 to 3 hours

Create Survey in FACQUAL

5 minutes

•Periodically Monitor Response Rate in FACQUAL

5 minutes

•Evaluate Results

3 to 5 hours

Resolve Action items

8 to 16 hours

12 to 24 hours per project

At 1 to 3 projects per year per PM

NAVFAC Midlant - 15 projects/yr < \$50k



FQE Training and Deployment

Site Administrator Workshop

April 27, 2005

Test Project each FEC

August 2005

Publish NAVFAC Instruction- Deploy

October 2005



REPORTS

- Current Survey
 - -Client Report web view & printable
- FQI Comparison Report
- Trends Report
- Lessons Learned
- Criteria

Final Client Report Posted

FACLITY QUALITY EVALUATION

Thank you for participating in the facility quality evaluation for

P635 BASE OPS SUPPORT I at N62995

The survey period has ended and the initial results are presented below. NAVFAC will be taking steps to evaluate the results and recommend an appropriate course of action that we will share with you in the near future. If you have any questions about the initial results please call **Knight, Steven R at 7573228357**.

Thank you! - Team NAVFAC

Please select from one of the following reports:

Results Summary

Items Exceeding Expectation

Client Concerns

Facility Quality Objectives - Summary

Facility Quality Objectives - Details

Facility Features - Summary

Facility Features - Details

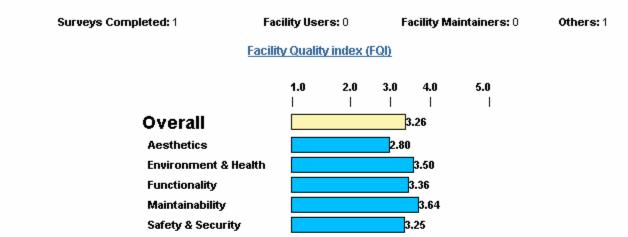
Entire Facility Quality Evaluation Report

How to Print Reports

Guide to Interpeting Reports

Results Summary Graphics

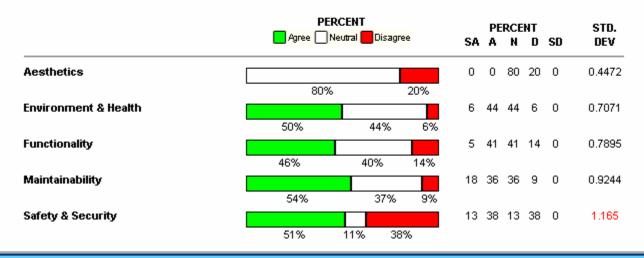
Results Summary



Facility Quality index (FQI) is the mean value where 5 represents strongly agree and 1 represents strongly disagree.

An FQI greater that 3.0 indicates that expectations have been met or exceeded.

Response Distribution by Quality Objective





Facility Features Summary

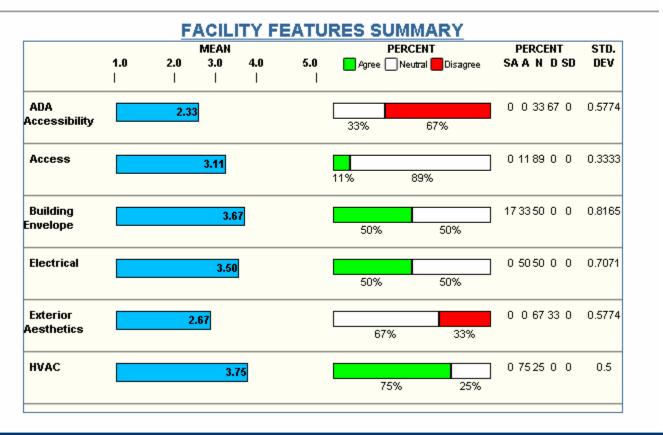
FACILITY QUALITY EVALUATION

Project Name: P635 BASE OPS SUPPORT I

Project Location/UIC: N62995

FY: 2004 **P Number:** 635

Client Project No: P635 N62995 **Survey Date:** 4/22/2005



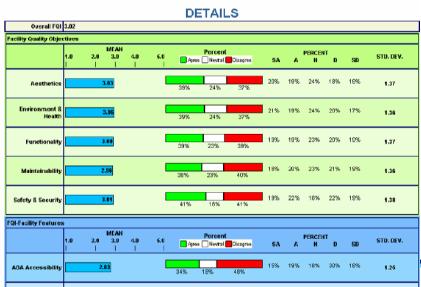


FQI Comparison Report

			Facility Quality Objectives					FQI-Facility Features																						
Project Name	Location	Survey Date	Overall FQI	Aesthetics	Environment & Health	Functionality	Maintainability	Safety & Security		ADA Accessibility	Access	Building Envelope	Electrical	Exterior Aesthetics	НУАС	Installed Equipment	Interior Design	Interior Finishes	Landscaping	Lighting	Location	Noise	Operating Requirements	Parking	Plumbing	Privacy	Safety	Security	Siting	Space (size & layout)
CRANE/WGHT HNDLG EQP SHOP	N00181 NSY NORFOLK VA	06/17/2004	2.98	3.16	2.98	3.03	2.79	3.00		2.93	2.94	2.49	3.60	3.40	3.24	2.80	3.37	3.28	2.67	3.00	4.60	2.60	3.05	3.13	3.20	3.00	2.85	3.27	2.73	3.15
US JOINT MARITIME INST FAC	M67001 MCB CAMP LEJEUNE NC	03/08/2004	2.99	3.28	3.06	2.88	2.81	3.26		2.53	3.18	3.00	3.05	3.13	3.02	2.77	2.77	2.64	3.47	3.05	3.20	3.33	2.63	4.07	2.55	2.60	3.25	3.20	3.53	2.82
		Average:	3.02	3.03	3.06	3.00	2.96	3.01		2.83	3.03	3.00	3.13	3.16	3.11	2.87	3.04	3.10	2.96	3.03	3.10	3.07	3.07	3.17	3.09	3.05	2.98	3.08	3.14	3.07

Displayed & Filtered by:

- Component
- Location
- •CATCODE
- Program/Fund Type
- ACQ Strategy
- Date query



Value of FQE

- Understand client's perception of the completed facility
- Improve NAVFAC's future capability to perform
 - Project team gets feedback on completed work
- Leave the client with a <u>lasting impression</u> that NAVFAC is doing it's best to help
 - Client: "They cared enough to ask" "They cared enough to listen"

The quality of a facility will be remembered long after everyone forgets we brought the project in on schedule and under budget."